



INDIAN COLLEGE OF PEDIATRICS

The Academic Wing of Indian Academy of Pediatrics

Address: Tower A, Third Floor 2314, The Corenthum, Sector 62, Noida, Uttar Pradesh-201301 (India)

Phone (0120) 4957910

E-mail: office.icp@iapindia.org Website: icpindia.org.in



IMPORTANT INSTRUCTIONS TO THE CANDIDATES FOR FILLING ONLINE APPLICATION FORM

NOTE:

1. Candidates in their own interest are advised, not to wait till the last date & time and register their application well within the time. **Indian college of pediatrics** shall not be held responsible, if the candidates are not able to submit their application due to last minute rush.
2. Please retain the printout of the online application form with you for any future reference(s).
3. Please do not send hard copy of the online application form or any document related to recruitment process to the office of **Indian college of pediatrics**.

Important Dates

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Go-Live of Online Application form	7 th April 2026 (12:01 AM)
Closure of Online Application form	7 th May 2026 (11:59 PM)
Admit Card Release Date:	7 th to 13 th May 2026 (Tentative)
Exam Date	24 th May 2026 (Sunday)

INSTRUCTIONS FOR SUBMISSION OF ON-LINE APPLICATION

General Instructions:

1.	Read the Instructions carefully, select "I Agree", and Press "Start" button to proceed further.
2.	For detailed Notification, click here to Download the Detailed Advertisement . Please read it carefully before filling the on-line application.
3.	The number of seats is fixed and any increase or decrease is at the sole discretion of the Indian College of Pediatrics.
4.	Only Indian Nationals fulfilling eligibility criteria (MD/DNB/ DCH Pediatrics) can apply for the above Post(s). Eligibility Criteria: <ul style="list-style-type: none">• (MD/DNB/ DCH Pediatrics- NMC Reorganized)• Candidates must have their degree by 5 May 2026, to be eligible for counselling and allotment.• It is the responsibility of the candidate to ensure eligibility.



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6.	<p>Before filling out the online application, candidates should have the following details/documents ready:</p> <ul style="list-style-type: none">• Applicants Personal Details• Photograph (not older than 03 months): Soft copy (PDF/JPEG/PNG), max 175 KB• Signature: Soft copy (PDF/JPEG/PNG), max 175 KB• MBBS Marksheet: Last two examinations held (Final and Pre-final)• Payment Options: UPI/Credit/Debit card
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How to Apply:

1.	Candidates should have a valid personal e-mail ID and mobile number. It should be kept active for at least 2 years. Registration number, password, and all other important communication will be sent on the same registered e-mail ID (please ensure that email sent to this mailbox is not redirected to your junk / spam folder).
2.	Candidates should take utmost care to furnish the correct details while filling in the on-line application. YOU CAN EDIT THE INFORMATION BEFORE SUBMISSION OF STEP-I and STEP-II. Once the form is submitted, it cannot be edited.
3.	<p>The step-by-step process for submitting the application form is given below:</p> <ul style="list-style-type: none">▪ Step-I: Registration of Personal Details, and Contact details. Login Id and password will be sent through SMS on registered Mobile number and E-mail on registered E-mail ID only.▪ Step-II: Please log out and re-log in to the Application Form. Fill up the Eligibility Details, Personal Details, Qualification Details, upload relevant documents and submit online form.
4.	Application once submitted cannot be withdrawn, neither shall be held reserved for any other recruitment nor selection process in future.

STEP-I Registration

1.	Candidates agreeing to the terms & conditions may apply by clicking 'I Agree' checkbox given below and pressing the 'Start' button.
2.	The candidate should fill up all the mandatory information correctly.
3.	On completion of Step-I registration, a message will be received on candidate's registered Email Id & Mobile Number conveying his/her registration details, i.e., login ID and password.

STEP-II Completion of Application form

1.	After registration, candidate has to login and complete other details in Application form like Personal Details, Qualification, and Declaration etc.
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2.	<p>Instructions regarding scanning of Photograph & Signature: Candidates should upload the scanned (digital) image of their photograph and signature as per the process given below. The applicant should note that only Image format is acceptable:</p> <ol style="list-style-type: none">I. Photograph Image:<ul style="list-style-type: none">▪ Photograph must be a recent passport size colour picture on light background (not older than 03 months).▪ Look straight at the camera with a relaxed face.▪ The size of the scanned image should be up to 150kb in JPEG (or JPG), PNG format only.II. Signature image:<ul style="list-style-type: none">▪ The applicant has to sign on white paper with Black ballpoint/ink pen.▪ The signature must be signed only by the applicant and not by any other person.▪ Please scan the signature area only and not the entire page.▪ Size of file should be up to 150kb in JPEG (or JPG), PNG format only. <p>After Uploading Photograph and Signature, Click on SUBMIT button for completing this Step otherwise your application would remain incomplete.</p>
3.	<p>If more than one application is received from a candidate, most recent (latest) application will be considered as final and all other applications made prior to the last one, shall be treated as null and void.</p> <p>Non-Refundable and Non-Transferable Fees:</p> <ul style="list-style-type: none">• All fees paid by the candidate are strictly non-refundable and non-transferable under any circumstances. In the event of multiple payments, no refunds or adjustments shall be made. <p>Responsibility for Updates:</p> <ul style="list-style-type: none">• The candidate is solely responsible for monitoring the registration portal for any updates or modifications. Failure to do so shall not constitute grounds for exception or claim.

ICP Exam Counselling Process: Instructions for Candidates

THIS STEP WOULD START AFTER DECLARATION OF RESULTS AND MERIT LIST

- Details regarding the counselling schedule and process will be announced after declaration of results.



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Helpdesk Support / Raise New Ticket

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| 1. | If there are any technical queries/clarifications/problems regarding filling the online application form, click on Contact Us menu (left side) in the form, then click on Raise New Ticket, add your Description, & attachment-related queries . |
| 2. | Please feel free to contact the helpdesk at E-mail: info@allexam.ai , icpexams@gmail.com or Phone No: +91 8448 620 420 (Between 09:30 AM to 05:00 PM only on working days) |

PLEASE REFER TO THE DETAILED NOTICE AND ENSURE YOUR ELIGIBILITY FOR THE POST YOU ARE GOING TO APPLY.



I Agree that I have read and understood clearly all the above instructions and eligibility conditions including advertisement for the Post I am applying and agree to abide by all conditions during the process of recruitment.

[PROCEED TO REGISTER](#)

[ALREADY REGISTERED CANDIDATES - CLICK HERE TO LOGIN](#)